

William O. Schaefer School PICK UP NOTICE

Reminder: We encourage students to ride the bus. Limiting when you pick up your child to appointments that can't be scheduled at other times helps with routines, as well as the instructional day. In an effort to streamline dismissal, we will now **use only this form** for student pick up. Additional forms are available in the main office and on the WOS website. This note must be **sent in on the day your child is to be picked up**. Each child will need a separate form.

PLEASE NOTE: Without a note, parent phone calls for student dismissal will be honored only for EMERGENCIES.

My child is being picked up from school **today**. DATE: _____

_____ 2:40pm Dismissal Pick up or _____ 2:15pm Early Pick up

Child's Name (print): _____

Teacher Name (print): _____ Grade: _____

Student will be picked up by: _____ parent or guardian

_____ Other (print name): _____

(Only those on the Emergency Consent form may sign your child out. Picture ID required by all when entering building)

Cell/Contact number at dismissal: _____

Parent name: _____ Signature: _____

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